

URGENTLY REQUIRED

Translator PT Bank SBI Indonesia

Responsibilities

- Translating various documents such as letters, minutes, report summaries and regulations from Bahasa Indonesia into English.
- Preferably having qualification to teach Bahasa Indonesia to foreign learners.

Requirements

- Female/male max. 35 years old
- Candidate must possess at least a Bachelor's Degree in English Literature/English Education.
- At least having 2-year experience as a translator.
- Fluent in English both verbally and in writing.
- Experienced and advanced in translating documents related to Banking industry.
- Familiar with Ms. Office application (Word, Excel, Power Point) and CAT Tools (Memoq, Trados Studio).
- Having good writing skill and able to manage multiple tasks effectively.
- High integrity, discipline and an eye for detail.
- Applicant must be willing to work in Central Jakarta.
- Full-time position(s) available.
- Office hours (8am - 5 pm)

Should you be interested, please submit your CV to damianus.deni@gmail.com

Visit Bank SBI Indonesia website at www.sbiindo.com

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